



South Central Province  
Kappa Alpha Psi Fraternity, Inc.  
“Training For Leadership Since 1911”

**TO: All Alumni and Undergraduate Chapters**

**FROM: Jessie T. Apple II**  
**Achievement Committee Chairman**

**DATE: February 1, 2008**

**RE: Achievement Awards**

The purpose of this correspondence is to inform you of the Achievement Awards that are available for the 63<sup>rd</sup> South Central Province Council which will be held in Jackson. They are as follows: **Undergraduate (small, medium, and large) Chapter of the Year, Undergraduate Brother of the Year** and two (2) **Kappa Scholars Awards, Alumni (small, medium, and large) Chapter of the Year, and Alumni Brother of the Year.**

Petitions are to be turned in to the Province Keeper of Records or the Province Keeper of Exchequer by the end of the first business session as stated in the Province By-Laws. Please follow the directions as outlined in each petition.

If you need assistance filling out the petition, please contact me at [japple2@msn.com](mailto:japple2@msn.com) or (901) 299-9968.

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE CHAPTER OF THE YEAR AWARD**

**PETITION INSTRUCTIONS**

The South Central Province Undergraduate Chapter of the Year Award is the highest Province award available to undergraduate chapters for outstanding achievement. The undergraduate chapters nominated must have at least seven (7) members who are financial with the Undergraduate Chapter, Province, and Grand Chapter of Kappa Alpha Psi Fraternity, Inc. at the date of its submission. The Achievement Committee will select no more than one chapter in each category: small 7-20 members; medium 21-30 members; and large 31 members or more.

Petitions for the Undergraduate Chapter of the Year Award must be typed and submitted on a standard form secured from the South Central Province. The completed form must be submitted to the Province Keeper of Records and Province Keeper of Exchequer no later than the end of the first business session of the Province Council meeting. Consideration will be given only for activities occurring from Province Council to Province Council.

The completed application form must be supported with documentation. The documentation may include official letters, printed programs, brochures, newspaper articles, and photographs (none of which will be returned).

The petition is divided into five (5) parts:

**Part I** – Background is general information that provides basic background information about the chapter.

**Part II** – College/University Certification certifies that the chapter and the undergraduates are in good standing with the institution. This section must be completed and signed by an official (e.g., Dean of Students or their designee) of the college or university. Transcript with the official seal must be included.

**Part III** – Province Certification certifies that the Chapter is in good standing with the South Central Province. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

**Part IV** – Written endorsement of the Chapter Advisor.

**Part V** – Areas of Achievement indicates the areas for which the Chapter's outstanding achievement will be considered. Convincing statements should be made to support the various areas.

The areas to be judged are listed below. Each area will be awarded points as indicated on the form. Applications should show the extent to which:

1. Chapter goals and objectives are developed and are a regular part of the chapter's management planning (10 Points);
2. The chapter's budget is consistent with the goals and objectives (5 Points);
3. An effective and viable chapter Guide Right Program is ongoing (10 Points);
4. An effective chapter intake program (5 Points);
5. National and Province programs for Kappa Alpha Psi are supported as an ongoing part of the Chapter's activities (5 Points);
6. Extra meritorious service to the campus community and external civic community occurs (10 Points);
7. There is involvement in campus leadership and academic achievement of members (10 Points);
8. Chapter members hold appointive and/or elective positions within the Province or at the Grand Chapter level (5 Points);
9. Sponsors a Student of the Year candidate at current meeting (20 Points);
10. Overall grade point average for the preceding three (3) semesters (20 Points).

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE CHAPTER OF THE YEAR AWARD  
PETITION**

**Submitted By**

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*Name of Undergraduate Chapter*

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*Date Submitted*

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE CHAPTER OF THE YEAR AWARD**

**PART I – Background Section**

Chapter Name: \_\_\_\_\_

College/University \_\_\_\_\_

Address: \_\_\_\_\_  
*City State ZIP*

Chapter Financial Membership: \_\_\_\_\_

\_\_\_\_\_  
*Polemarch Printed Name*

\_\_\_\_\_  
*Polemarch Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Keeper of Records Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Keeper of Exchequer Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Chapter Advisor Printed Name*

\_\_\_\_\_  
*Chapter Advisor's Signature*

\_\_\_\_\_  
*Date*

**Part II – College/University Certification**

We, the undersigned do hereby certify that the overall grade point average for the preceding three (3) semesters is \_\_\_\_\_. We also certify that the information (names, majors, GPA's, credits earned, and expected dates of graduation) listed on the attached to the best of our knowledge represents a true and accurate statement of the status of Kappa Alpha Psi Fraternity, Inc. with this college/university.

\_\_\_\_\_  
*College/University Official*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Official's Title*

\_\_\_\_\_  
*Date*

KAPPA ALPHA PSI FRATERNITY, INC.  
SOUTH CENTRAL PROVINCE

OUTSTANDING UNDERGRADUATE CHAPTER OF THE YEAR AWARD

PETITION

1. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
3. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
4. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
5. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
6. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_
7. Name: \_\_\_\_\_  
Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_  
Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

8. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

9. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

10. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

11. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

12. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

13. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

14. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

15. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

16. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

17. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

18. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

19. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

20. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

21. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

22. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

23. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

24. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

25. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

26. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

27. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

28. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

29. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

30. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

31. Name: \_\_\_\_\_

Major: \_\_\_\_\_ CUM GPA: \_\_\_\_\_

Credits Earned: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

**Part III – Province Certification**

We, the undersigned do hereby certify that the aforementioned Chapter is in good standing with the South Central Province, and has paid all required dues and assessments imposed by the Province. We further attest that the Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the Chapter that would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the South Central Province Undergraduate Chapter of the Year Award.

\_\_\_\_\_  
*Keeper of Records*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Date of Province Council Meeting: From \_\_\_\_\_ To \_\_\_\_\_

**Part IV – Written Endorsement of Chapter Advisor**



4. Describe the Chapter's Intake Program (5 Points)

5. Describe the Chapter's involvement with programs of goals announced by the Grand Chapter and Province Council (include names of programs/goals) (5 Points)

6. Describe the Chapter's involvement within the community. Identify activities under the following headings: 1) political action; 2) social action; 3) scholarship support; 4) community service; and 5) contributions to charitable and non-profit organizations (10 points)

7. Describe the Chapter's involvement in improving the quality of college/university life at your institution. Describe the perception of Kappa Alpha Psi Fraternity, Inc. on your campus, the Chapter's involvement in college/university clubs or organizations. Name Brothers in campus leadership positions, offices held and their roles. (10 Points)

8. Give the names of Chapter Brothers who hold an elective or appointive office or committee membership at the Province or Grand Chapter level (indicate his involvement) (5 Points)

Attach any documents, newspaper articles, programs or photographs to support the entries listed in your petition.

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE BROTHER OF THE YEAR AWARD**

**PETITION INSTRUCTIONS**

The South Central Province Undergraduate Brother of the Year Award is the highest Province award available to an undergraduate member. The completed application form must be supported with documentation. It is important that the petition be accurate, factual, and concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards, letters of acknowledgement, photographs, etc. The petition must be typewritten and the candidate's achievements summarized in no more than three (3) pages.

Petitions for the Undergraduate Brother of the Year Award are submitted on a standard form secured from the South Central Province. The completed form must be submitted to the Province Keeper of Records and Province Keeper of Exchequer no later than the end of the first business session of the Province Council meeting.

The petition is divided into seven (7) parts:

**Part I** – Background is general information that provides basic background information.

**Part II** – Local Chapter Certification certifies that the candidate is in good standing with the local chapter. This section must be completed and signed by the Chapter Polemarch, Keeper of Records, and Keeper of Exchequer.

**Part III** – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

**Part IV** – College/University Certification certifies that the undergraduate is in good standing with the college or university and is working toward a degree. This section must be completed and signed by an official (e.g., Dean of Students or their designee) of the college or university. A copy of the official transcript with the official seal must be included.

**Part V** – Character References provides for entering the names and addresses of three (3) individuals who are submitting letters of recommendations attesting to the character and reputation of the candidate, one of which must be from the Chapter Advisor. These letters are an integral part of the petition and should be written by individuals who are thoroughly familiar with the candidate. The letters should be addressed to the Province Polemarch and must be attached to the petition.

**Part VI** – Summary of Candidate’s Achievement. Convincing statements should be made to support the various area(s).

The supporting statements should not exceed three (3) typewritten, single-spaced pages and should be attached to the petition.

**Part VII** – Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province, undergraduate or alumni chapter, either monetary or as a personal performance in the Fraternity’s interest, in addition to any activity constituting the primary basis for this petition.

The criteria used to select the Undergraduate Brother of the Year are as follows:

- Fraternity Involvement (20 Points)
- Community Involvement (20 Points)
- Honors, Awards, and Scholarship (20 Points)
- College/University Involvement (20 Points)
- Cumulative Grade Point Average (*certified by College/University*) (20 Points)

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE BROTHER OF THE YEAR AWARD  
PETITION**

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*Name of Candidate*

**Submitted By**

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*Name of Undergraduate Chapter*

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*Date Submitted*

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**UNDERGRADUATE BROTHER OF THE YEAR AWARD**

**PART I – Background Section**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*City State ZIP*

Chapter: \_\_\_\_\_ Date: \_\_\_\_\_

College/University \_\_\_\_\_

Number of Years Financial with Current Chapter: \_\_\_\_\_

Name of Parents: \_\_\_\_\_

**Part II – Local Chapter Certification**

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Undergraduate Brother of the Year Award.

\_\_\_\_\_  
*Polemarch Printed Name*

\_\_\_\_\_  
*Polemarch Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Keeper of Records Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Keeper of Exchequer Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Chapter Advisor Printed Name*

\_\_\_\_\_  
*Chapter Advisor's Signature*

\_\_\_\_\_  
*Date*

**Part III – Province Certification**

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the South Central Province. We further attest that the South Central Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the Undergraduate Brother of the Year Award.

<i>Keeper of Records Printed Name</i>	<i>Keeper of Records Signature</i>
	<i>Date</i>
<i>Keeper of Exchequer Printed Name</i>	<i>Keeper of Exchequer Signature</i>
	<i>Date</i>

Dates of Province Council Meeting: From: \_\_\_\_\_ To: \_\_\_\_\_

**Part IV – College/University Certification**

Candidate's Name: \_\_\_\_\_

Classification: \_\_\_\_\_ Grade Point Average: \_\_\_\_\_

Academic Major: \_\_\_\_\_

College/University: \_\_\_\_\_

Credits Earned Toward A Degree: \_\_\_\_\_

Credits Required For Graduation: \_\_\_\_\_

We, the undersigned, do hereby certify that the above-named candidate is a student in good standing with our college/university, and has paid all required fees. We further attest that said student is not the subject of any pending disciplinary action nor are there any allegations pending against this student that would subject him to any disciplinary action. (*A copy of the official transcript with the official seal must be included.*)

<i>College/University Official</i>	<i>Signature</i>
<i>Official's Title</i>	<i>Date</i>

## Part V – Character References

### Reference 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Reference 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Reference 3

Name: \_\_\_\_\_

Address: \_\_\_\_\_



**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**KAPPA SCHOLARS AWARD**

**PETITION INSTRUCTIONS**

The South Central Province Kappa Scholars Award is the only award available to undergraduate members of the South Central Province for outstanding academic achievement. The Achievement Committee will select no more than (2) top scholars. The two Kappa Scholars will receive a plaque and a monetary award of \$750.00. The candidate nominated for this award must be matriculating for an undergraduate degree. The candidate's grade point average must be 3.00 or higher on a 4.0 scale. It is important that the typed petition be factual and concise.

Petitions for the South Central Province Scholars Award are to be submitted on a standard form secured from the South Central Province. The completed form must be submitted to the Province Keeper of Records and Province Keeper of Exchequer no later than the end of the first business session of the Province Council meeting.

The petition is divided into six (6) parts:

**Part I** – Background Section contains some basic information about the nominee.

**Part II** – Local Chapter Certification certifies that the candidate is in good standing with the undergraduate chapter. This section must be signed by the Chapter Polemarch, the Keeper of Records, Keeper of Exchequer, and the Chapter Advisor.

**Part III** – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

**Part IV** – Character references section provides for listing the names and addresses of two (2) individuals who are submitting letters attesting to the character and reputation of the candidate. These letters are an integral part of the petition and should be written by the Chapter Advisor and a college/university official. The letters should be addressed to the Province Polemarch and must be attached to the petition.

**Part V** – College/University Certification certifies the grade point average of the candidate and that the candidate is in good standing with the institution. This section must be completed by an official (e.g., Dean of Students or their designee) of the college or university. A copy of the official transcript with the official seal must be included.

**Part VI** – Fraternity, College/University, and Community Involvement provides the Achievement Commission with additional information to evaluate the candidate in the event of a tie. The completed application form must be supported with documentation.

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**KAPPA SCHOLARS AWARD  
PETITION**

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*Name of Candidate*

**Submitted By**

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*Name of Undergraduate Chapter*

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*Chapter Advisor*

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*Date Submitted*

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**KAPPA SCHOLARS AWARD**

**PART I – Background Section**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *ZIP*

Chapter of Initiation: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Number of Years Financial with Current Chapter: \_\_\_\_\_

**Part II – Local Chapter Certification**

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Kappa Scholars Award.

\_\_\_\_\_  
*Polemarch Printed Name*

\_\_\_\_\_  
*Polemarch Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Keeper of Records Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Keeper of Exchequer Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Chapter Advisor Printed Name*

\_\_\_\_\_  
*Chapter Advisor's Signature*

\_\_\_\_\_  
*Date*

**Part III – Province Certification**

We, the undersigned do hereby certify that the above named candidate is a member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the Province. We further attest that the Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the South Central Province Kappa Scholars Award.

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Date of Province Council Meeting: From \_\_\_\_\_ To \_\_\_\_\_

**Part IV – Character References**

**Reference 1**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Reference 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Part V: College/University Certification**

Candidate's Name: \_\_\_\_\_

Classification: \_\_\_\_\_ Academic Major: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ College/University: \_\_\_\_\_

Credits Earned Toward A Degree: \_\_\_\_\_

Credits Required For Graduation: \_\_\_\_\_

We, the undersigned, do hereby certify that the above-named candidate is a student in good standing with our college/university, and has paid all required fees. We further attest that said student is not the subject of any pending disciplinary action nor are there any allegations pending against this student that would subject him to any disciplinary action. A copy of the official transcript with the official seal must be included.

\_\_\_\_\_  
*College/University Official's Printed Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**Part VI – Fraternity, College/University, and Community Involvement**

1. Fraternity Involvement:

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2. College/University Involvement:

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3. Community Involvement:

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**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**ALUMNI CHAPTER OF THE YEAR AWARD**

**PETITION INSTRUCTIONS**

The South Central Province Alumni Chapter of the Year Award is the highest Province award available to alumni chapters for outstanding achievement. The alumni chapter must have at least ten (10) members who are financial with the alumni chapter, Province, and Grand Chapter of Kappa Alpha Psi Fraternity, Inc. at the date of its submission. The Achievement Committee will select no more than one chapter in each category: small 10-30 members, medium 31-60 members, and large 61 members or more.

Petitions for the Alumni Chapter of the Year Award must be typed and submitted on a standard form secured from the South Central Province. The completed form must be submitted to the Province Keeper of Records and Province Keeper of Exchequer no later than the end of the first business session of the Province Council meeting. Consideration will be given only for activities occurring from Province Council to Province Council.

The completed application form must be supported with documentation. The documentation may include official letters, printed programs, brochures, newspaper articles, and photographs (none of which will be returned).

The petition is divided into three (3) parts:

**Part I** – Background is general information that provides basic background information about the Chapter.

**Part II** – Province Certification certifies that the Chapter is in good standing with the South Central Province and Grand Chapter. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

**Part III** – Areas of Achievement indicates the areas for which the Chapter's outstanding achievement will be judged. Convincing statements should be made to support the Chapter's achievements.

Each area will be awarded points in the following areas. Submissions should show the extent to which:

1. Chapter goals and objectives are developed and are a regular part of the chapter's management planning (10 Points);
2. The Chapter's budget is consistent with the Chapter's goals and objectives (5 Points);
3. An effective and viable Chapter Guide Right Program is ongoing (15 Points);
4. The Chapter provides planned and well articulated support to undergraduate chapters (15 Points);
5. National and Province programs for Kappa Alpha Psi Fraternity, Inc. are supported as an ongoing part of the Chapter's activities (10 Points);
6. Extra meritorious service in the community is demonstrated and contributions to charitable and non-profit organizations are made (15 Points);
7. An effective and viable reclamation and retention program exists (5 Points);
8. Chapter members hold appointive and/or elective positions within the Province or at the Grand Chapter level (5 Points);
9. Sponsors a Student of the Year candidate at current meeting (20 Points);

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**ALUMNI CHAPTER OF THE YEAR AWARD  
PETITION**

**Submitted By**

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*Name of Alumni Chapter*

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*Date Submitted*



**Part II – Province Certification**

We, the undersigned do hereby certify that the aforementioned Chapter is in good standing with the South Central Province, and has paid all required dues and assessments imposed by the Province and Grand Chapter. We further attest that the Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the Chapter that would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the South Central Province Alumni Chapter of the Year Award.

\_\_\_\_\_  
*Keeper of Records*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Date of Province Council Meeting: From \_\_\_\_\_ To \_\_\_\_\_









**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**ALUMNI BROTHER OF THE YEAR AWARD**

**PETITION INSTRUCTIONS**

The South Central Province Alumni Brother of the Year Award is the highest award available to an Alumni member. The completed application form must be supported with documentation. It is important that the petition be accurate, factual, and concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards, letters of acknowledgement, photographs, etc. The petition must be typewritten.

Petitions for the Alumni Brother of the Year Award are submitted on a standard form secured from the South Central Province. The completed form must be submitted to the Province Keeper of Records and Province Keeper of Exchequer no later than the end of the first business session of the Province Council meeting.

The petition is divided into six (6) parts:

**Part I** – Background is general information that provides basic background information.

**Part II** – Local Chapter Certification certifies that the candidate is in good standing with the local chapter. This section must be completed and signed by the Chapter Polemarch, Keeper of Records, and Keeper of Exchequer.

**Part III** – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

**Part IV** – Character References provides for entering the names and addresses of three (3) individuals (non-Kappas) who are submitting letters of recommendations attesting to the character and reputation of the candidate by the community-at-large in terms of its possible effect upon the Fraternity's prestige. These letters are an integral part of the petition and should be written by individuals who are thoroughly familiar with the candidate. The letters should be addressed to the Province Polemarch and must be attached to the petition.

**Part V** – Summary of Candidate's Achievements. Convincing statements should be made to support the various area(s).

The supporting statement of achievement should not exceed five (5) typewritten, single-spaced pages and should be attached to the petition.

**Part VII** – Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province, undergraduate or alumni chapter, either monetary or as a personal performance in the Fraternity’s interest, in addition to any activity constituting the primary basis for this petition.

The criteria used to select the Alumni Brother of the Year are as follows:

- Fraternity Involvement (20 Points)
- Community Involvement (20 Points)
- Education and Scholarship (20 Points)
- Professional Involvement (20 Points)
- Awards and Honors (20 Points)

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**ALUMNI BROTHER OF THE YEAR AWARD  
PETITION**

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*Name of Candidate*

**Submitted By**

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*Name of Chapter*

---

*Date Submitted*

**KAPPA ALPHA PSI FRATERNITY, INC.**

**South Central Province**

**ALUMNI BROTHER OF THE YEAR AWARD**

**PART I – Background Section**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ *City* *State* *ZIP*

Chapter of Initiation: \_\_\_\_\_ Date: \_\_\_\_\_

Current Chapter Affiliation: \_\_\_\_\_

Number of Years Financial with Current Chapter: \_\_\_\_\_

**Part II – Local Chapter Certification**

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Alumni Brother of the Year Award.

\_\_\_\_\_  
*Polemarch Printed Name*

\_\_\_\_\_  
*Polemarch Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Keeper of Records Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Keeper of Exchequer Signature*

\_\_\_\_\_  
*Date*

**Part III – Province Certification**

We, the undersigned do hereby certify that the above-named candidate is a current member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the Province. We further attest that the Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Alumni Brother of the Year Award.

\_\_\_\_\_  
*Keeper of Records Printed Name*

\_\_\_\_\_  
*Keeper of Records Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Keeper of Exchequer Printed Name*

\_\_\_\_\_  
*Keeper of Exchequer Signature*

\_\_\_\_\_  
*Date*

Dates of Province Council Meeting: From: \_\_\_\_\_ To: \_\_\_\_\_

**Part IV – Character References**

**Reference 1**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Reference 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Reference 3**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

